



OPERATIONAL DOCUMENT

OD CIG
022422
Section B.1

Pre-Licence Factory Inspection Questionnaire

TO BE COMPLETED BY THE LICENCE HOLDER

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~~Factory Reference:~~

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Questionnaire to be completed by the Licence Holder

B.1.1 B.1.1.1 Licence Holder's Holder registered name and address:	
Licence Holder's Holder registered name:	
Street and No.:	
Postal Code:	
City:	
Province:	
Country:	
Telephone: (incl. country code):	Country Code: _____ City Code: _____ Phone: _____
Fax: Mobile (incl. country code):	Country Code: _____ City Code: _____ Phone: _____
E-Mail:	
B.1.1.2 Licence Holder's Holder representative name and contact data:	
Name: Licence Holder representative name:	
Function: Position:	
Telephone: (incl. country code):	Country Code: _____ City Code: _____ Phone: _____
Fax: Mobile (incl. country code):	Country Code: _____ City Code: _____ Phone: _____
E-Mail:	
B.1.2	<p>Category(ies): List the kind of product (family name, e.g. vacuum cleaner), all brand(s) and/or trade names and type designation(s) references/model designations of the products for which product(s) intended to be marked with the Certification Mark has been requested.</p> <p><i>Product Category: For details refer to: <u>ETICS - European Standard Database</u></i></p>
B.1.3	<p>Which Certification Mark is requested according to which standards?</p> <p><i>Please specify the requested type-approval procedure (e. g. ENEC, CCA or National).</i></p>

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Licence Holder Reference:
Factory Reference:

B.1.4 Control of Production

The following questions need only to be answered if the Licence Holder is not the factory:

- 1) Are you the owner of the product design for the products as per B.1.2? ☐ yes ☐ no
- 2) Are you keeping control of design modifications for the products as per B.1.2? ☐ yes ☐ no
- 3) Do you control the quality system of the factory/factories producing the products as per B.1.2? ☐ yes ☐ no
- 4) Does your contract with the factory/factories producing the products as per B.1.2 cover questions 1, 2 and 3? ☐ yes ☐ no

Please describe briefly how the contract covers these questions or provide a copy:

B.1.5 Signed for the Licence Holder:

Name and

FunctionPosition:

Place and Date:

Signature:

Note: The signatory to this form declares the accuracy of the information provided.



Licence Holder Reference:
Factory Reference: